

Chapter 150.04 Bylaws of the SUNY Cortland Graduate Faculty

Consistent with senate procedures, all items have been approved by the Graduate Faculty Executive Committee, and members of the Graduate Faculty Standing. The changes to the Bylaws have been approved by Faculty Senate, and is now ready for referendum.

Item: Membership

Rational: To expand the Graduate Faculty Membership

Note: for revisions, changes are indicated in bold; deletions are noted by strike out

Current	Revised
<p>Article III: Members Section A. The qualifications for membership require that the nominee meet the following criteria:</p> <p>A. The qualifications for membership require that the nominee meet the following criteria:</p> <ol style="list-style-type: none"> 1. Experience The minimum experience requirement is three years of instruction at the graduate level at any institution of higher education, or three years of library service involving graduate programs. 2. Education An earned doctorate in the field of specialization, or the highest terminal degree in the field of specialization, or special training and experience which are acceptable as judged by the particular faculty member's field. 3. Demonstrated Scholarly Ability Evidence of interest in the scholarly nature of his/her field as demonstrated by research or publication or the judgment of his/her colleagues in the department concerned. 4. Rank Holds the rank of professor, or associate professor, or librarian, or associate librarian, or administrative position of school dean or above. 5. Involvement in Graduate Programs Has, in the opinion of his/her department, an ongoing involvement in, and commitment to, graduate studies at Cortland. <p>B. All applications for membership shall be reviewed and acted upon by the executive committee. An application shall consist of a letter of interest describing how the applicant meets the criteria outlined in Article III. A. and a copy of the applicant's vita.</p>	<p>Article III: Members Section A. The qualifications for membership require that the nominee meet the following criteria:</p> <p>A. The qualifications for membership require that the nominee meet the following criteria:</p> <ol style="list-style-type: none"> 1. Experience The minimum experience requirement is three years of instruction at the graduate level at any institution of higher education, or three years of library service involving graduate programs. 2. Education An earned doctorate in the field of specialization, or the highest terminal degree in the field of specialization, or special training and experience which are acceptable as judged by the particular faculty member's field. 3. Demonstrated Scholarly Ability Evidence of interest in the scholarly nature of his/her field as demonstrated by research or publication or the judgment of his/her colleagues in the department concerned. 4. Rank Holds the rank assistant professor or above, assistant librarian or above, or administrative position of school dean or above. 5. Involvement in Graduate Programs Has, in the opinion of his/her department, an ongoing involvement in, and commitment to, graduate studies at Cortland. <p>B. All applications for membership shall be reviewed and acted upon by the executive committee. An application shall consist of a letter of interest describing how the applicant meets the criteria outlined in Article III. A. and a copy of the applicant's vita.</p>

<p>C. A member may resign by submitting a written letter of resignation to the presiding officer. The presiding officer shall report all resignations to the executive committee.</p> <p>D. Should the need arise, as determined by a two-thirds majority vote of the executive committee, membership fees may be levied. The proposed fee schedule must be submitted to the general membership of the graduate faculty for approval by a two-thirds majority.</p>	<p>C. A member may resign by submitting a written letter of resignation to the presiding officer. The presiding officer shall report all resignations to the executive committee.</p> <p>D. Should the need arise, as determined by a two-thirds majority vote of the executive committee, membership fees may be levied. The proposed fee schedule must be submitted to the general membership of the graduate faculty for approval by a two-thirds majority.</p>
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Item: Executive Committee

Rational: To make a correction to the departments represented

Note: for revisions, changes are indicated in bold; deletions are noted by strike out

Current	Revised
<p>Article IV: Executive Committee Section A. Composition of the Executive Committee</p> <p>The executive committee shall be composed of 13 members, as follows:</p> <ol style="list-style-type: none"> 1. One member of the graduate faculty elected by and from the departments of biological sciences, chemistry, geology, mathematics and physics. 2. One member of the graduate faculty elected by and from the departments of English, history and modern languages. 3. One member of the graduate faculty elected by and from the departments of childhood/early childhood education and foundations and social advocacy. 4. One member of the graduate faculty elected by and from the departments of literacy and educational leadership. 5. One member of the graduate faculty elected by and from the departments of communication disorders and sciences, health, and recreation, parks and leisure studies. 6. One member of the graduate faculty elected by and from the departments of kinesiology, physical education and sport management. 7. One member of the graduate faculty elected at large from the library and departments having no graduate programs. 8. One member of the graduate faculty at large. 9. One graduate student appointed by the Student Government Association. 10. One administrator appointed by the provost, ex officio, without vote. 	<p>Article IV: Executive Committee Section A. Composition of the Executive Committee</p> <p>The executive committee shall be composed of 13 17 members, as follows:</p> <ol style="list-style-type: none"> 1. One member of the graduate faculty elected by and from the departments of biological sciences, chemistry, geology, mathematics and physics. 2. One member of the graduate faculty elected by and from the departments of English, history and modern languages. 3. One member of the graduate faculty elected by and from the departments of childhood/early childhood education and foundations and social advocacy. 4. One member of the graduate faculty elected by and from the departments of literacy. and educational leadership. 5. One member of the graduate faculty elected by and from the departments of communication disorders and sciences, health, and recreation, parks and leisure studies. 6. One member of the graduate faculty elected by and from the departments of kinesiology, physical education and sport management. 7. One member of the graduate faculty elected at large from the library and departments having no graduate programs. 8. One member of the graduate faculty at large. 9. One graduate student appointed by the Student Government Association. 10. One administrator appointed by the provost, ex officio, without vote. 11. One representative of the Registrar's Office, ex

11. One representative of the Registrar's Office, ex officio, without vote. 12. One representative of the Educational Policy Committee, ex officio, without vote. 13. One representative of the Admissions Office, ex officio, without vote.	officio, without vote. 12. One representative of the Educational Policy Committee, ex officio, without vote. 13. One representative of the Admissions Office, ex officio, without vote. 14. associate dean of arts and sciences, ex-officio, without vote. 15. associate dean of education, ex-officio, without vote. 16. associate dean of professional studies, ex-officio, without vote. 17. One graduate student support representative of the Advisement and Transition Office, ex-officio, without vote.
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Item: Elections and Term of Office

Rational: With the limited number of graduate faculty, the Committee is seeking to add a staggered third term to the Term of Office

Note: for revisions, changes are indicated in bold; deletions are noted by strike out

Current	Revised
Article IV: Executive Committee Section B. Elections and Term of office 1. Elections for membership on the executive committee shall be run by the executive committee (or by the Faculty Senate Committee on Committees as directed by the executive committee) each year during the period April 1 through May 1. Prior to elections, nominations shall be solicited from the entire Graduate Faculty. 2. Only members of the Graduate Faculty shall be eligible to vote for executive committee positions. 3. The term of office for members of the executive committee shall be staggered two-year terms, commencing at the close of the spring semester. 4. No person may serve more than two consecutive terms on the executive committee, except for position #7 (Article IV.A.).	Article IV: Executive Committee Section B. Elections and Term of office 1. Elections for membership on the executive committee shall be run by the executive committee (or by the Faculty Senate Committee on Committees as directed by the executive committee) each year during the period April 1 through May 1. Prior to elections, nominations shall be solicited from the entire Graduate Faculty. 2. Only members of the Graduate Faculty shall be eligible to vote for executive committee positions. 3. The term of office for members of the executive committee shall be staggered two-year terms, commencing at the close of the spring semester. 4. No person may serve more than two three consecutive terms on the executive committee, except for position #7 (Article IV.A.).